



**Board Meeting Agenda
22nd April 2024 – 09.00.**

Item No.	Allocated Time	Time	Commercially Sensitive Items	Lead
01	05	09.00	Welcome to all participants. Apologies and Declarations of Interest	JB
02	05	09.05	Minutes of the last Confidential Meeting and Matters Arising	JB
03	10	09.10	Finance Update – (Verbal)	HG
04	30	09.20	Management Structure Proposal	MD
05	20	09.50	Progress on Commercial Activities. <ul style="list-style-type: none">• Pet Crematorium Project• Memorial Offerings	MD
06	10	10.10	Internal Audit Areas for Review (Verbal)	MH
			Non-Commercially Sensitive	
07	05	10.20	Minutes of the last Meeting and Matters Arising	JB
08	30	10.25	Q4/End of Year Report	MD
09	10	10.55	Health & Safety Policies <ul style="list-style-type: none">• COSHH• PPE	MD
10	05	11.05	Employee Representative matters	AG
11	05	11.10	Any Other Business	ALL
12	05	11.15	Orbitastic	Directors